

**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY
BOARD MEETING**

September 26, 2013

PRESENT: Tom Diedrick, Keith Pamperin, Larry Epstein, Pat Hickey, Joan Swigert, Melanie Maczka, Beth Relich, Donajane Brasch, Marvin Rucker

EXCUSED: Barbara Robinson, Steve Daniels, Lisa Van Donsel

ALSO PRESENT: Christel Giesen, Debra Bowers, Arlene Westphal, Sandy Groeschel, Laurie Ropson, Megan Perkins, Kelly Rundberg, Diana Brown

The meeting was called to order by Chairperson Diedrick at 8:35 a.m.

PLEDGE OF ALLEGIANCE.

INTRODUCTIONS: Introductions were made by those present.

ADOPTION OF AGENDA: Mr. Pamperin/Ms. Brasch moved to adopt the agenda. **MOTION CARRIED.**

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF AUG. 22, 2013: Ms. Relich/ Ms. Maczka moved to approve the minutes of the regular meeting of August 22, 2013.

COMMENTS FROM THE PUBLIC: None.

FINANCE REPORT:

A. REVIEW AND APPROVAL OF FINANCE REPORT: Ms. Bowers reviewed the August 2013 Financial Highlights (enclosure) indicating a positive budget variance, with estimated end-of-year Medicaid Administrative Fund Revenues to be \$75,000 over budget, and a budget savings in our Meal Program of \$98,000.

Mr. Pamperin/Mr. Epstein moved to approve and place on file the August 2013 Financial Report. **MOTION CARRIED.**

B. REVIEW AND APPROVAL OF RESTRICTED DONATIONS: Ms. Bowers reported no Restricted Donations were received in August and reviewed restricted expenditures.

Ms. Brasch/Ms. Swigert moved to approve and place on file the Restricted Donations Report. **MOTION CARRIED.**

PCARD: NEW PROCESS AND AGREEMENT: Ms. Bowers referred board members to the service agreement with JP Morgan Chase (enclosed) and the explanation of information on the P-Card from the Brown County Website (enclosed). She explained that the County has been successfully using the P-Card system for approximately 3 years. Cheryl Corbeile, Brown County Purchasing Manager, has been instrumental in the implementation process and will

also be providing training for cardholders as well as the accounting functions. Ms. Bowers identified the efficiencies of the P-Card System and the probability of capturing an estimated \$5,000 to \$7,500 in rebates.

Discussion of potential risks for fraudulent activities and the need for controls to be in place occurred. Ms. Bowers explained that in our agreement we have insurance coverage for fraudulent transactions and the P-Card System has strong process controls. Ms. Bowers will explore any process deficiencies identified within the county so that appropriate controls are implemented.

Mr. Pamperin/Sup. Clancy moved to move forward with the implementation of the P-Card Process. **MOTION CARRIED.**

STAFF REPORT: SANDY GROESCHEL, NUTRITION PROGRAM: Ms. Groeschel noted that the Nutrition Program is preventative in nature and its main goal is to enable people to stay in their home as long as possible. In addition to providing a daily balanced meal, the program is a source of socialization for both the congregate and homebound meal recipients, and often serves as an entry point to offer other services. Ms. Groeschel discussed program detail related to consumers served, meals ordered, and program efficiencies (report enclosed).

The presentation also highlighted:

- The importance of volunteers. In 2012, for example, 300 volunteers donated more than 20,000 hours of service.
- The Request for Proposal process will begin in the spring of 2014. We will be offering vendors the opportunity to bid on the entire program or a portion of it for the 2015-2017 contract

2014 initiatives include: establishing a Nutrition Advisory Council, modernizing the meal sites, and increasing participation at all meal sites, especially the rural areas.

Ms. Groeschel provided a copy of a booklet of consumer testimonials related to the Homebound Meal Program. She presented one to each volunteer during National Volunteer Week to let them know that their time and talents are appreciated by those they serve. Ms. Groeschel shared that the booklet and noted that it has also been useful in advocating for the Nutrition Program with legislators.

An inquiry was made regarding assigning a value to volunteer hours. Ms. Bowers explained that the value of volunteer hours is recorded on a quarterly basis as an Older Americans Act Program requirement. The value of the first two quarters of 2013 is over \$169,000.

HOLIDAY MEETING, DEC. 10TH: 11:00 ADRC MEETING. 12:00 LUNCH & EDUCATIONAL PROG: Mr. Diedrick announced that we will combine our November and December meetings

into a holiday meeting and luncheon on December 10th (see enclosed and note date change from the calendar of scheduled meetings).

Ms. Giesen noted that we will have the opportunity to recognize two of our board members, Ms. Brasch and Sup. Clancy, who will have completed their term.

ORGANIZATIONAL CHART, STAFF CLASSIFICATION LIST: Ms. Giesen referred to the updated Organizational Chart (enclosed) which includes new positions and titles explaining that the back of the Chart depicts our relationship with Brown County.

Ms. Giesen reviewed the 2014 Employee Detail handout (enclosed) as requested at the last board meeting. This detail is a direct result of the significant reaction from the board at the last meeting acknowledging staff commitment over the past several years with no pay increases. The report demonstrates the cost to implement a 1% pay increase.

NEW I&A INTRODUCTIONS AND NEW ROLES: Recently hired Information & Assistance Specialists, Kelly Rundberg and Megan Perkins, introduced themselves and shared information related to their education and work experience.

FAMILY CARE UPDATE: Ms. Giesen distributed a legislative alert requesting support for a bill related to the expansion of Family Care. Mr. Diedrick noted that it is likely a decision related to the expansion of Family Care will be made in the next several months.

DIRECTOR'S REPORT: Ms. Giesen requested board feedback on the electronic transmittal of the board packet. The consensus was to send the board packet electronically each month and have hard copies available at the meeting. Ms. Westphal will contact board members to verify their preference. If anyone requests a hard copy be mailed, she will do so.

- A. **BOARD LIST & CONTACT INFO:** A board listing and additional contact information for staff was included in the board packet.
- B. **BUDGET UPDATE:** Ms. Giesen explained the County Executive Budget includes a proposed 1% increase for employees; and, has increased the levy in the ADRC Budget, accordingly.

The County Executive is also proposing a one-time merit increase not to exceed 1%. The ability for the ADRC to implement a similar merit increase will be based on the ADRC financial position. The board discussed the pros and cons of merit awards, encouraged ADRC to fully explore potential ramifications, and include staff in the development of the criteria.

LEGISLATIVE UPDATE: None

ANNOUNCEMENT: The following announcements were made:

- Ms. Giesen encouraged people to attend the Wellness Studio Open House on October 22 and 23.
- Ms. Brasch announced the NAMI Walk being held at Green Isle Park this Saturday.
- Ms. Relich also announced the 16th Annual ASPIRO Awareness Walk this Saturday.
- Sup. Clancy noted the Askeaton Pumpkin Growers will hold their “Weigh In” at Rocky Top on Saturday.

NEXT MEETING – OCT. 24, 2013. The next Board of Director’s Meeting is scheduled for October 24, 2013. There may be a Nomination/HR Meeting prior to the Board Meeting and board members were reminded to watch their agendas.

ADJOURN: Ms. Relich/Mr. Pamperin moved to adjourn the meeting. **MOTION CARRIED.** There being no further business, the meeting adjourned at 10:00 a.m.

Respectfully submitted,

Arlene Westphal, Secretary



ADRC SUMMARY REPORT

Brown County
Aging & Disability Resource Center
Include Rollup Account and Rollup to Account

Fiscal Year to Date 08/31/13

Account	Account Description	Amended Budget	Current Month Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 900 - ADRC							
Department 093 - ADRC							
4100	General Property Taxes	.00	852,827.00	.00	852,827.00	.00	890,150.00
4301	Federal Grant						
4301.0PC	Federal Grant Options Counseling	.00	14,115.00	119,976.00	49,401.00	+++	10,000.00
4301.IIB	Federal Grant Title IIIB	169,377.00		8,523.00	3,509.00	71	135,149.00
4301.IID	Federal Grant Title IID	12,032.00	1,003.00	59,607.00	24,544.00	71	9,708.00
4301.IIE	Federal Grant Title IIIE	84,151.00	7,013.00	80,163.00	(1,084.00)	101	65,736.00
4301.NSP	Federal Grant Nutrition Service Incentive Prog	79,079.00	.00	5,800.00	(2,000.00)	153	59,345.00
4301.SHIP	Federal Grant State Health Insurance Program	3,890.00	.00	46,586.00	18,415.00	72	3,800.00
4301.EBSMA	Federal Grant Elderly Benefits Specialist MA	65,001.00	5,024.00	266,614.00	109,782.00	71	45,586.00
4301.IIC1	Federal Grant Title III-C-1	376,396.00	31,367.00	91,893.00	37,838.00	71	218,585.00
4301.IIC2	Federal Grant Title III-C-2	129,731.00	10,811.00	.00	.00	+++	122,288.00
4301.MIPPA	Federal Grant Medicare Improvement for Patient	.00	66,243.00	631,855.00	165,622.00	79	14,937.00
4301.ADRCA	Federal Grant ADRC - MA	797,477.00	\$1,717,044.00	\$1,311,017.00	\$406,027.00	76%	542,974.00
4301 - Federal Grant Totals							
4302	State Grant						
4302.EBS	State Grant Elderly Benefits Specialist	33,438.00	2,786.00	23,685.00	9,753.00	71	33,438.00
4302.MED	State Grant Medicare Part D	13,112.00	.00	13,112.00	.00	100	13,112.00
4302.SCS	State Grant Senior Community Services	12,709.00	1,059.00	9,002.00	3,707.00	71	10,379.00
4302.ADRC	State Grant ADRC Grant	1,377,498.00	106,066.00	1,016,136.00	361,362.00	74	1,101,189.00
4302.FALL	State Grant Falls Prevention	.00	.00	.00	.00	+++	12,439.00
4302.AFCSP	State Grant Alzheimers Family and Caregiver	84,590.00	7,049.00	59,918.00	24,672.00	71	69,082.00
4302.TRANS	State Grant Transportation \$85.21	476,570.00	.00	509,466.00	(32,896.00)	107	476,570.00
4302.COPHDM	State Grant Home Delivered Meals	63,468.00	5,145.39	44,559.18	18,908.82	70	44,617.89
4302 - State Grant Totals							
4600	Charges and Fees						
4600.100	Charges and Fees Caregiver Classes	.00	.00	10.00	(10.00)	+++	.00
4600.200	Charges and Fees Senior Classes	18,000.00	117.00	1,129.00	16,871.00	6	4,945.35
4600.210	Charges and Fees Day Trips	.00	951.50	15,139.00	(15,139.00)	+++	9,289.00
4600.230	Charges and Fees Exercise Room	.00	6.00	165.00	(165.00)	154.00	
4600.250	Charges and Fees Newsletter	2,800.00	210.00	2,285.00	515.00	82	2,460.00
4600.500	Charges and Fees Prevention	.00	585.00	2,547.75	(2,547.75)	+++	2,535.99
4600.600	Charges and Fees Driver Escort	3,000.00	143.00	1,249.00	1,751.00	42	866.00

Account	Account Description	Amended Budget		Current Month Transactions		YTD Transactions		Budget - YTD		% used/ Rec'd		Prior Year YTD
		Budget	Transactions	Budget	Transactions	Budget	Transactions	Rec'd	% used/ Rec'd	Rec'd	% used/ Rec'd	
4600.610	Charges and Fees In-home Worker	.00	36.00	527.00	(527.00)	117	550.00					550.00
4600.700	Charges and Fees Community Service	5,000.00	45.00	5,850.00	(850.00)	117	12,107.50					12,107.50
4601	Sales			\$28,800.00	\$2,093.50	\$28,901.75	(\$101.75)	100%				\$32,907.84
4601	Sales	.00	.00	460.00	(460.00)	+++						340.00
4601.300	Sales Vending	.00	73.71	581.30	(581.30)	+++						843.46
4601.500	Sales Serogy's	.00	71.00	444.40	(444.40)	+++						155.50
4601.800	Sales Raffle	.00	.00	57.00	(57.00)	+++						12.00
4900	Miscellaneous			\$144.71	\$1,542.70	(\$1,542.70)	+++					\$1,350.96
4900	Miscellaneous	4,500.00	155.69	549.29	3,950.71	12	57.95					
4900.100	Miscellaneous Soda/Recycled Paper	4,500.00	142.50	1,133.80	3,366.20	25	582.75					
4900.200	Miscellaneous Copy Machine	.00	.00	32.06	(32.06)	+++						5.60
4900.300	Miscellaneous Parking Revenue	.00	22.50	142.50	(142.50)	+++						120.00
4900	4900 - Miscellaneous Totals	\$9,000.00	\$320.69	\$1,857.65	\$7,142.35	21%						\$766.30
4901	Donations											
4901.100	Donations General	.00	479.87	5,647.55	(5,647.55)	+++						1,678.00
4901.110	Donations Memorial/Restricted	40,000.00	2,000.00	3,675.00	36,325.00	9	5,595.00					
4901.200	Donations Coffee	.00	46.35	400.76	(400.76)	+++						642.03
4901.300	Donations Housing Units	11,660.00	.00	4,630.03	7,929.97	40						6,402.17
4901.310	Donations Participants-Congregate Meals	102,913.00	5,948.90	41,769.64	61,143.36	41	22,922.30					
4901.330	Donations Building	2,000.00	107.00	1,762.01	237.99	88	2,026.30					
4901.410	Donations Medical Equipment	.00	20.00	385.00	(385.00)	+++						1,662.88
4901.520	Donations Home Delivered Meals	175,231.00	13,437.03	126,521.10	48,709.90	72	155,373.86					
4901	4901 - Donations Totals	\$331,804.00	\$22,039.15	\$184,791.09	\$147,012.91	56%	\$196,302.54					
4903	In-kind Services											
4903.IIB	In-kind Services In-kind Services III-B	.00	.00	42,783.08	(42,783.08)	+++						30,467.75
4903.IIC1	In-kind Services III-C-1 Cong	.00	.00	31,841.88	(31,841.88)	+++						39,577.03
4903.IIC2	In-kind Services III-C-2	.00	.00	64,813.12	(64,813.12)	+++						55,568.58
4903.IIEC	In-kind Services III-E-Chore	.00	.00	7,467.77	(7,467.77)	+++						8,342.16
4903.IIEH	In-kind Services III-E Homemaker	.00	.00	18,221.34	(18,221.34)	+++						20,354.84
4903.IIEP	In-kind Services III-E Personal Care	.00	.00	4,181.95	(4,181.95)	+++						4,671.60
4905	Interest	2,800.00	63.84	499.74	(\$169,309.14)	+++	\$158,981.96					
	REVENUE TOTALS	\$5,003,660.00	\$282,343.28	\$4,226,624.25	\$777,035.75	84%	\$4,270,620.41					
5100	EXPENSE											
	Regular Earnings	2,054,471.00	135,825.75	1,122,501.30	931,969.70	55	1,074,632.93					
5102	Paid Leave Earnings											
5102	Paid Leave Earnings	.00	16,164.76	126,953.44	(126,953.44)	+++	141,820.37					
5102.100	Paid Leave Earnings Reimbursement	.00	.00	(26.20)	26.20	+++	(3,484.51)					
5102	5102 - Paid Leave Earnings Totals	\$0.00	\$16,164.76	\$126,927.24	(\$126,927.24)	+++	\$138,335.86					
5103	Premium	.00	.00	.00	.00	+++	672.01					

Account	Account Description	Amended Budget	Current Month Transactions	YTD Transactions	Budget - YTD	% used/ Rec'd	Prior Year YTD
5110	Fringe Benefits						
5110 Fringe Benefits	Fringe Benefits	6,129.00	.00	.00	6,129.00	0	.00
5110.100 Fringe Benefits FICA	Fringe Benefits FICA	151,281.00	10,627.42	87,799.75	63,481.25	58	85,060.94
5110.110 Fringe Benefits Unemployment Compensation	Fringe Benefits Unemployment Compensation	15,805.00	247.39	10,904.30	4,900.70	69	11,559.81
5110.200 Fringe Benefits Health Insurance	Fringe Benefits Health Insurance	505,621.00	35,207.08	277,968.25	227,652.75	55	280,973.48
5110.210 Fringe Benefits Dental Insurance	Fringe Benefits Dental Insurance	41,789.00	2,850.66	23,038.22	18,750.78	55	22,626.36
5110.220 Fringe Benefits Life Insurance	Fringe Benefits Life Insurance	1,953.00	54.99	404.99	1,548.01	21	461.01
5110.230 Fringe Benefits LT disability insurance	Fringe Benefits LT disability insurance	6,990.00	585.74	4,590.34	2,399.66	66	4,343.94
5110.235 Fringe Benefits ST disability	Fringe Benefits ST disability	2,390.00	.00	.00	2,390.00	0	.00
5110.240 Fringe Benefits Workers Retirement	Fringe Benefits Workers Retirement	4,372.00	.00	.00	4,372.00	0	.00
5110.300 Fringe Benefits Retirement	Fringe Benefits Retirement	160,285.00	11,167.21	93,365.18	66,919.82	58	86,036.79
5110 - Fringe Benefits Totals		\$896,615.00	\$60,740.49	\$498,071.03	\$398,543.97	56%	\$491,062.33
5300	Supplies						
5300 Supplies	Supplies	.00	.00	578.95	(578.95)	++	5,971.79
5300.001 Supplies Office	Supplies Office	16,000.00	60.73	4,764.28	11,235.72	30	7,789.81
5300.002 Supplies Kitchen	Supplies Kitchen	25,500.00	1,488.04	17,292.83	8,207.17	68	15,586.45
5300.004 Supplies Postage	Supplies Postage	19,380.00	.00	7,361.42	12,018.58	38	9,249.21
5300.100 Supplies Caregiver	Supplies Caregiver	3,500.00	.00	.00	3,500.00	0	.00
5300.200 Supplies Program Operations	Supplies Program Operations	15,000.00	10.00	4,193.16	10,806.84	28	5,606.99
5300.400 Supplies Equipment	Supplies Equipment	.00	.00	791.01	(791.01)	++	24.98
5300.410 Supplies Medical Equipment	Supplies Medical Equipment	3,200.00	22.60	2,160.52	1,039.48	68	.00
5300.500 Supplies Serogys	Supplies Serogys	.00	.00	252.00	(252.00)	++	288.00
5300.510 Supplies Prevention	Supplies Prevention	2,800.00	345.97	2,207.22	592.78	79	.00
5300.600 Supplies Obligated	Supplies Obligated	.00	2,492.56	2,194.41	(2,182.03)	++	2,436.95
5300 - Supplies Totals		\$85,380.00	\$4,419.90	\$41,795.80	\$43,596.58	49%	\$46,954.18
5304 Printing	Printing	4,000.00	137.10	2,912.82	1,087.18	73	3,265.00
5305 Dues and Memberships	Dues and Memberships	2,800.00	.00	615.00	2,185.00	22	931.00
5306	Maintenance Agreement						
5306 Maintenance Agreement	Maintenance Agreement	.00	.00	990.00	(990.00)	++	4,168.58
5306.100 Maintenance Agreement Software	Maintenance Agreement Software	27,230.00	327.75	17,879.44	9,350.56	66	15,780.29
5306 - Maintenance Agreement Totals		\$27,230.00	\$327.75	\$18,869.44	\$8,360.56	69%	\$19,948.87
5307	Repairs and Maintenance						
5307 Repairs and Maintenance Buildings	Repairs and Maintenance Buildings	18,237.00	4,317.04	11,808.97	6,428.03	65	23,139.32
5307.300 Repairs and Maintenance Attrium	Repairs and Maintenance Attrium	1,763.00	.00	1,266.39	496.61	72	1,141.76
5307.400 Repairs and Maintenance Equipment	Repairs and Maintenance Equipment	11,490.00	2,249.91	5,307.11	6,182.89	46	421.63
5307.900 Repairs and Maintenance Board Approved	Repairs and Maintenance Board Approved	.00	.00	215.00	(215.00)	++	5,418.84
5307 - Repairs and Maintenance Totals		\$31,490.00	\$6,566.95	\$18,597.47	\$12,892.53	59%	\$30,121.55
5311 Marketing	Marketing	2,000.00	.00	2,008.79	(8.79)	100	899.65
5313 Recruitment	Recruitment	2,000.00	.00	10.00	1,990.00	0	702.35
5314 Background Check	Background Check	750.00	.00	385.00	365.00	51	126.00
5320 Rental	Rental	12,398.00	1,449.00	8,472.00	3,926.00	68	7,280.00
5330 Books, Periodicals, subscriptions	Books, Periodicals, subscriptions	3,000.00	.00	585.15	2,414.85	20	1,301.34

Account	Account Description	Amended Budget		Current Month Transactions		YTD Transactions		Budget - YTD Transactions		% used/ Rec'd		Prior Year YTD
		Budget	Transactions	Budget	Transactions	Budget	Transactions	Budget	Transactions	Budget	Transactions	
5331	Newsletter	1,500.00	.00	4,650.91	1,500.00	0	0	10.00	10.00			
5340	Travel	8,800.00	1,060.82									
5341	Training	12,200.00	1,629.19	6,815.33	5,384.67	56		3,626.08				
5341.100	Training Caregiver	.00	.00	.00	.00							
5342	Conference	.00	.00	800.00	(800.00)							
5366	Volunteer Expense	2,000.00	.00	369.14	1,630.86	18		1,004.11				
5366	Volunteer Expense	35,034.00	1,796.75	17,230.82	17,803.18	49		19,669.73				
5367	Wellness	.00	.00	259.50	(259.50)			20,673.84				
5368	Support Group											
5368.100	Support Group Caregiver	.00	.00									
5369	Community Service											
5369.300	Community Service Incentive	1,200.00	.00	1,037.00	163.00	86		1,200.00				
5390	Miscellaneous											
5390	Miscellaneous	2,550.00	.00	790.85	1,759.15	31		800.00				
5390.100	Miscellaneous Soda	4,500.00	138.00	791.20	3,708.80	18		896.00				
5390.200	Miscellaneous Coffee	.00	.00	1,931.87	(1,931.87)	++		2,196.16				
5390.300	Miscellaneous Vending	.00	104.95	507.76	(507.76)	++		385.56				
	5390 - Miscellaneous Totals	\$7,050.00	\$242.95	\$4,021.68	\$3,028.32	57%		\$4,277.72				
5392	Service Fees	4,500.00	176.57	1,675.39	2,824.61	37		2,837.12				
5395	Equipment - nonoutlay											
5395	Equipment - nonoutlay	7,500.00	.00	.00	7,500.00	0		7,725.99				
5395.410	Equipment - nonoutlay Medical	.00	.00	.00	.00			2,323.78				
5395.420	Equipment - nonoutlay Technology	7,950.00	.00	11,786.00	(3,836.00)	148		3,348.58				
5395.900	Equipment - nonoutlay Board Approved	43,000.00	.00	27,595.34	15,404.66	64		.00				
	5395 - Equipment - nonoutlay Totals	\$58,450.00	\$0.00	\$39,381.34	\$19,068.66	67%		\$13,398.35				
5410	Insurance											
5410.105	Insurance Volunteer	2,600.00	.00	2,277.75	322.25	88		2,085.30				
5410.110	Insurance 331 S Adams	1,303.00	.00	1,213.00	90.00	93		1,288.00				
5410.115	Insurance 403 (B) Liability	.00	.00	166.67	(166.67)	++		.00				
	5410 - Insurance Totals	\$3,903.00	\$0.00	\$3,657.42	\$245.58	94%		\$3,373.30				
5500	Utilities	24,000.00	1,910.79	17,620.13	6,379.87	73		17,403.01				
5505	Telephone	2,500.00	.16	925.12	1,574.88	37		1,847.12				
5600	Indirect Cost	89,117.00	.00	89,119.00	(2.00)	100		95,828.00				
5601	County Services											
5601.100	County Services Information Services	170,610.00	.00	170,606.00	4.00	100		134,866.00				
5601.200	County Services Insurance	8,742.00	.00	(4,374.00)	150			11,534.00				

Account	Account Description	Amended Budget		Current Month Transactions		YTD Transactions	Budget - YTD	% used/ Rec'd	Prior Year YTD
		2,200.00	.00	.00	17,200.00		(2,200.00)	0	17,150.00
5601.400	County Services Copy Center	15,000.00	.00	\$196,552.00	\$200,922.00	(\$4,370.00)	102%	\$163,550.00	
5700	Contracted Services								
5700.080	Contracted Services Temp Agencies	.00	1,533.00	2,013.00	(2,013.00)	+++		4,461.60	
5700.100	Contracted Services Curative Site Manager	30,489.00	2,541.00	20,328.00	10,161.00	67		19,640.00	
5700.110	Contracted Services DePere Site Manager	38,819.00	.00	16,689.48	22,129.52	43		16,771.25	
5700.200	Contracted Services Senior Aide	7,500.00	.00	3,150.00	4,350.00	42		4,221.00	
5700.210	Contracted Services Day Trips	.00	3,237.50	10,609.50	(10,609.50)	+++		5,636.13	
5700.300	Contracted Services Veterans Programming	7,000.00	206.50	2,118.09	4,881.91	30		1,709.43	
5700.400	Contracted Services MIPPA	.00	.00	.00	.00			1,789.10	
5700.500	Contracted Services Falls Prevention	.00	.00	.00	.00			1,567.94	
5700.600	Contracted Services Older Americans Program	359,883.00	29,990.00	239,920.00	119,963.00	67		242,960.00	
5700.700	Contracted Services Options Counseling	.00	.00	.00	.00			1,720.65	
	5700 - Contracted Services Totals	\$443,691.00	\$37,508.00	\$294,828.07	\$148,862.93	66%		\$300,477.10	
5701	Transportation								
5701.001	Transportation Management	.00	19.06	221.92	(221.92)	+++		185.15	
5701.100	Transportation Red Cross	307,021.00	25,585.00	204,680.00	102,341.00	67		204,680.00	
5701.200	Transportation Curative	184,628.00	15,386.00	123,088.00	61,540.00	67		120,728.00	
5701.300	Transportation Dept of Human Services	61,551.00	.00	39,049.00	22,502.00	63		29,454.00	
5701.500	Transportation Salvation Army	9,900.00	1,636.12	9,900.00	.00			9,900.00	
5701.600	Transportation Driver Escort	12,000.00	827.68	5,057.68	6,942.32	42		2,801.96	
5701.700	Transportation Oneida	3,600.00	900.00	2,700.00	900.00	75		2,700.00	
	5701 - Transportation Totals	\$578,700.00	\$44,355.86	\$384,696.60	\$194,03.40	66%		\$370,449.11	
5714	Accounting and Auditing	7,750.00	.00	7,250.00	500.00	94		7,563.50	
5725	Food Service	526,517.00	(206.50)	232,336.54	294,180.46	44		279,016.34	
5751	Administrative Fees								
5751.001	Administrative Fees Miscellaneous	4,358.00	.00	1,251.00	3,107.00	29%		\$1,046.52	
	5751 - Administrative Fees Totals	\$4,358.00	\$0.00	\$1,251.00	\$3,107.00	29%		\$1,046.52	
5784	Interpreter Services	3,000.00	51.00	831.90	2,168.10	28		560.36	
5803	Donated Items								
5803.100	Donated Items Personnel	.00	.00	20,738.90	(20,738.90)	+++		8,390.20	
5803.110	Donated Items Mileage	.00	.00	5,831.24	(5,831.24)	+++		4,534.40	
5803.300	Donated Items Rent	.00	.00	7,000.00	(7,000.00)	+++		7,000.00	
5803.500	Donated Items Nutrition Congregate	.00	.00	28,621.88	(28,621.88)	+++		32,380.58	
5803.510	Donated Items Nutrition HDM	.00	.00	55,201.88	(55,201.88)	+++		51,230.63	
5803.700	Donated Items Title III-E	.00	.00	29,871.06	(29,871.06)	+++		33,368.60	
5803.900	Donated Items Other	.00	.00	22,044.18	(22,044.18)	+++		22,077.55	
	5803 - Donated Items Totals	\$0.00	\$0.00	\$169,309.14	(\$169,309.14)	+++		\$158,981.96	
5850	Contribution	2,000.00	192.50	944.17	1,055.83	47		1,158.73	
5905	Lease Payments	8,750.00	1,166.00	4,664.00	4,086.00	53		4,081.00	
	EXPENSE TOTALS	\$5,143,706.00	\$315,515.79	\$3,326,357.24	\$1,817,361.14	65%		\$3,273,120.62	

Account	Account Description	Amended Budget	Current Month Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Grand Totals							
REVENUE TOTALS	5,003,660.00	282,343.28	4,226,624.25	777,035.75	84	4,270,620.41	
EXPENSE TOTALS	5,143,706.00	315,515.79	3,326,357.24	1,817,361.14	65	3,273,120.62	
Grand Totals	(\$140,046.00)	(\$33,172.51)	\$900,267.01	(\$1,040,325.39)		\$997,499.79	